



Supporting Creative Learning

**Rhinebeck
Science
Foundation**

MINI GRANT APPLICATION GUIDELINES

THE RHINEBECK SCIENCE FOUNDATION FUNDS HANDS-ON SCIENCE, MATH AND TECHNOLOGY PROGRAMS THAT ARE INQUIRY BASED AND HAPPEN THROUGH EXPLORATION.

We favor mini grant applications for projects that incorporate the following factors:

- Present students with real life applications of science, math and technology
- Encourage linking subjects across multiple discipline
- Impact maximum number of students
- Encourage hands-on problem based learning

Award Amounts

Mini grant amounts may vary from year to year, as funds are available. Mini grants are awarded for projects under \$1,000.

Selection Process

Applications can be found at www.rhinebecksciencefoundation.org

Applications must be reviewed with building Principal and Director of Curriculum and Instruction. Once approved by the district, applications will be submitted to the Rhinebeck Science Foundation Grant Review Committee.

Responsibilities of Grant Recipients

- Use grant awards for intended purpose. Any unused funds will be returned to the Rhinebeck Science Foundation.
- Submit budget summary to the Assistant Superintendent for Support Services for signature prior to completing the application.
- Order material and services through School District's purchasing process. All material will remain the property of the Rhinebeck Central School District.
- Share successful procedure in staff development sessions if requested by building Principal
- Prepare a program evaluation for the Rhinebeck Science Foundation.
- Submit a final project accounting (including receipts) to the Assistant Superintendent for Support Services. Submit the reconciled project accounting to the Rhinebeck Science Foundation.



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**MINI GRANT APPLICATION
QUESTIONS AND PROJECT NARRATIVE**

Date: _____

Questions 1-8 to be addressed in Project Narrative

- 1 Does the project employ hands-on implementation of science, math or technology? _____ YES _____ NO
- 2 Does this project promote problem-based learning? _____ YES _____ NO
- 3 How many students will this project effect? _____
- 4 What grade levels? _____
- 5 Will the project link subjects across multiple disciplines? _____ YES _____ NO
- 6 Does the project involve school-community partners? _____ YES _____ NO
- 7 Will the project report include a methodology for assessing the effect of this project? _____ YES _____ NO
- 8 Is there a budget? _____ YES _____ NO

Please provide a narrative description of the project based on questions 1-8. Narrative should not exceed one half page (250 words).



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**MINI GRANT APPLICATION
CONTACT AND APPROVAL SHEET**

Date: _____

Project Title: _____

One sentence description of project: _____

Project Applicant: _____

Project Applicant phone/email: _____

Other Participants: _____

School Name: _____

Grade(s): _____

Primary Target Population: _____

Project Start Date: _____

Project End Date: _____

Subtotal (Enter whole dollar amounts only) _____

Purchased Services _____

Supplies and Materials _____

Equipment _____

Travel Expenses _____

Total Amount requested from Rhinebeck Science Foundation _____

Note: Grant Reviews are confidential. Consideration of all requests will be based entirely on the information provided.

I hereby certify that the requested budget amounts are necessary for the implementation of this project.

Asst. Superintendent for Support Svcs _____

I have reviewed this grant proposal with the Applicant and confirm that there is building support for the proposed project.

Building Principal: _____

Dir. Curriculum and Instruction: _____

Superintendent of Schools: _____

Applicant: _____

Questions? Email info@rhinebecksciencefoundation.org

Submit application electronically to: fundingrequests@rhinebecksciencefoundation.org